

LIVE UNITED



**United Way
of North Central Florida**

Give. Advocate. Volunteer

Community Impact Ambassador Internship

The United Way is a non-profit organization seeking to create significant impact in the community by addressing the underlying causes of the most significant local issues.

Focus areas include: Education, Financial Stability and Health.

www.UnitedWayNCFL.org

United Way of North Central Florida is currently searching for an ambassador who can support Community Impact initiatives and programs with integrity, professionalism and enthusiasm. The Ambassador Internship provides a great introductory experience to communications, data-driven decision making, health and human services, leadership, organizational management, program management and advocacy.

We're looking for someone who can:

- Dedicate 10-15 hours per week
- Commit to at least one full semester
- Come to work with a friendly and professional attitude
- Solve problems in a fast-paced setting
- Provide courteous and timely service to clients and partners
- Exhibit excellent time management and time organizational skills
- Proficiently use Microsoft Suite (Word, Excel, Outlook and PowerPoint)

Responsibilities Include:

- Assist with CI program management and support, event planning, and community outreach.
- Assist with coordination and management of UWNCFL toy, food and school supply drives, in-kind donations, volunteer recruitment, and event management.
- Maintain and create new relationships with student groups at University of Florida and Santa Fe College in order to recruit volunteers and advocates.
- Build and foster relationships with donors, volunteers, businesses, government, faith-based organizations, funders, educational entities, health and social service providers, law enforcement, Impact Partners, Community Investment Council, Board of Directors etc. to increase UWNCFL's presence and capacity to positively impact the community.
- Maintain and improve Community Impact's social media presence

To apply, send resume and cover letter to:

Norinda Yancey, Director of Community Impact

352-331-2800

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